

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 5 NOVEMBER 2015 FROM 9AM IN THE C J BOND ROOM,
CLINICAL EDUCATION CENTRE, LEICESTER ROYAL INFIRMARY**

Public meeting commences at 9am

AGENDA

Please take papers as read

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	APOLOGIES AND WELCOME	-	Chairman	
	To receive apologies for absence.			-
2.	DECLARATIONS OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			
	Minutes of the 1 October 2015 Trust Board meeting. <i>For approval</i>	A	Chairman	-
4.	MATTERS ARISING			
	Action log from the 1 October 2015 meeting. <i>For approval</i>	B	Chairman	9am – 9.10am
5.	CHAIRMAN'S MONTHLY REPORT NOVEMBER 2015 <i>For discussion</i>	C	Chairman	9.10am – 9.20am
6.	CHIEF EXECUTIVE'S MONTHLY REPORT NOVEMBER 2015 <i>For discussion</i>	D	Chief Executive	9.20am – 9.30am
7.	KEY ISSUES FOR DECISION/DISCUSSION			
7.1	PATIENT STORY <i>for discussion</i>	E	Chief Nurse	9.30am – 9.50am
7.2	INDEPENDENT COMPLAINTS REVIEW PANEL PRESENTATION <i>for discussion and assurance</i>	F	Acting Medical Director, Director of Safety and Risk, Patient Partners, PohWER and Healthwatch	9.50am – 10.15am
7.3	NEW CONGENITAL HEART REVIEW – UPDATE <i>for assurance</i>	G	Director of Strategy	10.15am – 10.25am
7.4	STRATEGY UPDATE – UHL RECONFIGURATION PROGRAMME <i>for discussion and assurance</i>	H	Director of Strategy	10.25am – 10.35am

7.5	LLR BETTER CARE TOGETHER PROGRAMME UPDATE <i>for discussion and assurance</i>	I	Director of Strategy	10.35am – 10.45am
7.6	EMERGENCY CARE PERFORMANCE AND WINTER CONTINGENCY PLAN <i>for discussion and assurance</i>	J	Chief Operating Officer	10.45am – 10.55am
7.7	UHL RISK REPORT INCORPORATING THE BOARD ASSURANCE FRAMEWORK <i>for discussion and approval</i>	K	Acting Medical Director	10.55am – 11.05am
7.8	APPOINTMENT OF INTERIM RESPONSIBLE OFFICER <i>for approval</i>	L	Acting Medical Director	11.05am – 11.10am
<i>comfort break</i>				
8.	QUALITY, PERFORMANCE AND GOVERNANCE			
8.1	QUALITY ASSURANCE COMMITTEE (QAC) To receive a summary of the key issues considered at the 29 October 2015 meeting. The formal Minutes will be presented to the Trust Board on 3 December 2015.	M	QAC Chair	11.10am - 11.15am
8.2	INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive a summary of the key issues considered at the 29 October 2015 meeting. The formal Minutes will be presented to the Trust Board on 3 December 2015.	N	IFPIC Chair	11.15am – 11.20am
8.3	2015-16 MONTH 6 FINANCIAL POSITION AND FINANCIAL RECOVERY PLAN <i>for discussion and assurance</i>	O	Chief Financial Officer	11.20am – 11.30am
9.	REPORTS FROM BOARD COMMITTEES			11.30am – 11.35am
9.1	AUDIT COMMITTEE To receive the Minutes of the 17 September 2015 meeting, for noting and endorsement of any recommendations.	P	Audit Committee Chair	
9.2	QUALITY ASSURANCE COMMITTEE (QAC) To receive the Minutes of the 24 September 2015 meeting for noting and endorsement of any recommendations.	Q	QAC Chair	
9.3	INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive the Minutes of the 24 September 2015 meeting for noting and endorsement of any recommendations.	R	IFPIC Chair	
10.	CORPORATE TRUSTEE BUSINESS			
10.1	CHARITABLE FUNDS COMMITTEE To receive the Minutes of the 1 October 2015 meeting, for noting and endorsement of any recommendations as Corporate Trustee.	S	Charitable Funds Committee Chair	11.35am – 11.40am
11	TRUST BOARD BULLETIN – NOVEMBER 2015	T	-	-
12.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING		Chairman	11.40am – 11.45am
13.	ANY OTHER BUSINESS		Chairman	11.45am – 11.50am

14.	DATE OF NEXT MEETING			-
	The next Trust Board meeting will be held on Thursday 3 December 2015 from 9am in Rooms 2 & 3, Clinical Education Centre, Glenfield Hospital.			
15.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 16-25).			-
16.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
17.	CONFIDENTIAL MINUTES To receive the confidential Minutes of the 1 October 2015 Trust Board meeting. <i>For approval</i>	U	Chairman	-
18.	MATTERS ARISING Confidential action log from the 1 October 2015 Trust Board meeting. <i>For approval</i>	V	Chairman	11.50am – 11.55am
19.	REPORT FROM THE DIRECTOR OF ESTATES AND FACILITIES <i>commercial in confidence</i>	W (to follow)	Director of Estates and Facilities	11.55am – 12.10pm
21.	REPORT FROM THE DIRECTOR OF STRATEGY <i>confidential information</i>	X	Director of Strategy	12.10pm – 12.50pm
22.	REPORT FROM THE ACTING MEDICAL DIRECTOR <i>personal data</i>	Y	Acting Medical Director	12.50pm – 12.55pm
23.	CORPORATE TRUSTEE BUSINESS			12.55pm – 12.56pm
23.1	CHARITABLE FUNDS COMMITTEE To receive the confidential Minutes from the 1 October 2015 meeting, for endorsement and noting.	Z	Charitable Funds Committee Chair	
24.	REPORTS FROM BOARD COMMITTEES			12.56pm – 1pm
24.1	AUDIT COMMITTEE To receive the confidential Minutes from the 17 September 2015 meeting, for endorsement and noting.	AA	Audit Committee Chair	
24.2	QUALITY ASSURANCE COMMITTEE (QAC) To receive a summary of the key confidential issues considered at the 29 October 2015 meeting. The formal Minutes will be presented to the Trust Board on 3 December 2015.	BB	IFPIC Chair	

24.3	INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive a summary of the key confidential issues considered at the 29 October 2015 meeting. The formal Minutes will be presented to the Trust Board on 3 December 2015. The confidential IFPIC Minutes from 24 September 2015 are also attached for endorsement and noting.	CC & CC1	QAC Chair	
24.4	REMUNERATION COMMITTEE To receive the confidential Minutes of the 1 October 2015 meeting, for noting and endorsement.	DD	Trust Chairman	
25.	ANY OTHER BUSINESS	-	Trust Chairman	-

Helen Stokes
Senior Trust Administrator